

Call for mentors

YOUTH ENGAGEMENT: CITIZENS' PARTICIPATION THROUGH ENHANCED SOCIAL ACTION SKILLS AND TOOLS

25 January 2021



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1. Background

The British Council Ukraine is seeking for a consultancy from master facilitators of the British Council Active Citizens programme, to provide mentorship support about volunteering management for youth centres - beneficiaries of the volunteering grant programme.

The British Council Ukraine is delivering "Youth engagement: citizens' participation through enhanced social action skills and tools" project, that is financed by Conflict, Stability and Security Fund of the British Embassy in Ukraine.

The project's purpose: youth centres, youth councils and civil society organizations will be strengthened to give young people the skills, confidence and practical experience to be socially engaged in influencing and bringing positive change in their own lives and social cohesion to their communities, through becoming more resilient and through practicing active citizenship.

Under the project the volunteering grant programme will be means to provide support to develop and strengthen volunteering programmes based in youth centres.

Sustainable volunteering programmes are one of the most effective ways of engaging young people into activities of youth centres that both help to strengthen youth centres as institutions and develop active citizenship skills among youth. The open-call for grant applications will be launched in January and the grant will be provided by March. The grant for capacity-building of volunteering programmes will support relevant training for staff, production or purchase of communications tools, etc for both new volunteering programmes and also established ones, that have potential to be further strengthened.

2. Assignment

The British Council Ukraine is seeking for a consultancy from master facilitators of the British Council Active Citizens programme, to provide mentorship support about volunteering management for youth centres - beneficiaries of the volunteering grant programme.

Location: virtually

Duration: Number of youth centres depending on master facilitator's availability.

Apply by: 21 November 2021

1. About the role

The volunteering grant programme includes a mentoring support by Active Citizens master facilitators. The aim of this consultancy is to support youth centres in aligning with volunteering principles/cycle and provide external feedback on sustainability.

The mentoring is supposed to be provided virtually between December 2021 and February 2022.

2. Consultancy details

- The selected mentor will be responsible for proactively getting in touch with designated youth centre.
- The Charges for the Services should not exceed UAH 3000 per each consulted youth centre. Due payment will be made in UAH via bank transfer.
- Working language of the application and mentoring is Ukrainian.

3. Timeline

Launch of the call: 04 November 2021

Application deadline: 21 November 2021

Selection results communicated to applicants: till 29 November 2021

Preparatory and planning meeting with the British Council programme team: First week of December 2021

Mentoring: December 2021 – February 2022

Narrative reporting: End of February 2022.

4. The trainer is expected to deliver the following tasks:

- Proactive communication with youth centres-beneficiaries. Ensure efficient communication with youth centres teams and other involved stakeholders.
- Support to establishment of volunteering programme in the youth centres or appropriate consultancy on strengthening the established programmes.
- Ensure youth centres are aware of and are using Ukrainian and international best practices, principles and concepts of volunteering management.
- Ensure the volunteering programmes are relevant for the local context and will be meaningful for future volunteers and sustainable.
- Establish and maintain an effective working relationship with the British Council's programme team. Take part in organisational meetings when necessary.
- Contribute to disseminating information about programme's impact.
- Produce a report after the end of the mentoring.

3. Eligibility and Requirements

All applicants must have a Ukrainian citizenship and be at least 18 years old.

Selection criteria:

1. Experience of developing and delivering of volunteering programmes.

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2. Knowledge of Ukrainian and international volunteering best practices, concepts and principles.
 3. Experience of working with online learning tools and experience of online facilitation for educational programmes/events

4. Submission of applications

The official language for the application, reports and any other documents in relation to the assignment is Ukrainian.

The applications should be submitted at the following [link](#) no later than 23:59 Kyiv time on 21 November 2021.

In case of further questions, please contact activecitizens@britishcouncil.org.ua with the subject line: Mentorship for youth centres

5. Conflict of Interest

Applicants must confirm in submitted form that there are no known existing conflicts of interest relating to the assignment, or any other professional or personal circumstances that might affect the fulfilment of the assignment. Selected trainer must also declare any potential conflicts of interest which arise during the assignment. Should any conflict of interest arise which was known about but not declared at the time of the original application, the British Council may terminate the contract.

If the master facilitator is associated with the youth centre, which applied and won the grant, the master facilitator will not be assigned to this youth centre as a mentor.

6. Implementation of equality, diversity and inclusion policies

As the UK's leading cultural relations organisation, the British Council consistently pursues a policy of equal opportunities in all aspects of its activities. The British Council does not discriminate on the basis of age, race, sex, sexual orientation, religion, language or disability and encourages applications from all potential applicants who meet the criteria listed above.

7. Data protection

British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is the agreement with our terms and conditions of application. We may share your personal data with Laboratory of Initiative Youth NGO who for contacting and delivering the programme matters. The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, www.britishcouncil.org/privacy or contact your local British Council office info@britishcouncil.org.ua. We will keep your information for a period of 7 years from the time of collection.

8. Disclaimer

By issuing this Terms of Reference, the British Council is not bound in any way to enter into any contractual or other arrangements with you or any other potential supplier/delivery partner.